



DIRECTOR OF EMERGENCY MANAGEMENT WORKSHOP

The Alberta Emergency Management Act (2013) requires that communities establish an emergency management agency, and appoint a director to oversee the agency's activities. The Director of Emergency Management (DEM) workshop will introduce participants to the role of DEM or Deputy DEM in the context of the Alberta Emergency Management framework. The workshop is intended to develop foundational knowledge to support those new to the role. Participants will review emergency management principles before being introduced to governing legislation, roles and responsibilities relevant to the DEM position, as well as to examine the contextual elements of leadership that come into play within this critical role.

WORKSHOP OUTCOMES

At the end of the workshop, you will:

- OUTCOME 1 Explain the emergency management framework within Alberta.
- OUTCOME 2 Describe the Director of Emergency Management (DEM) position in relation to governing legislation.
- OUTCOME 3 Compare leadership styles and identify one's contextual preference(s).
- OUTCOME 4 Appraise processes for preparing and coordinating community emergency plans and programs.
- OUTCOME 5 Explain the tasks and procedures for acting as director of emergency operations on behalf of the emergency management agency.
- OUTCOME 6 Summarize the roles and responsibilities for coordinating all emergency resources and services used in an emergency.
- OUTCOME 7 Identify other possible DEM duties that could be required by the local authority.
- OUTCOME 8 Discuss the cognitive processes that take place under the context of stress and uncertainty.
- OUTCOME 9 Analyze the contextual and psychological processes that differentiate "normal" leadership from "crisis and emergency management" forms of leadership.

EVALUATION

- Self assessment
- Feedback from course trainer(s)

TRAINING METHOD

- Lecture, group discussion, group exercises

TARGET AUDIENCE

- Directors of Emergency Management (DEM)
- Deputy Directors of Emergency Management (D/DEM)
- Community Officials whose responsibilities include the DEM role
- Community staff who in the future may be designated as a D/DEM or DEM

COURSE PREREQUISITE

Required:

- Basic Emergency Management (BEM) <http://www.aema.alberta.ca/bem>
- ICS I-100 <http://www.aema.alberta.ca/ics-i-100>

Recommended:

- ICS I-200

COURSE LENGTH AND LOADING

Minimum of 7.5 hours (one day) is required to achieve the course outcomes.

Minimum 12 participants, Maximum 16.

Note: to achieve the learning objectives, participants should anticipate an earlier than usual start, and a later finish time.